

# November PTO Meeting - Minutes

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November 20, 2023 - Dunham Elementary | [dunhamelementarypto@gmail.com](mailto:dunhamelementarypto@gmail.com)

Zoom Link: <https://cochise.zoom.us/j/3586197059>

## ATTENDEES

Mrs. Chandler, Mrs. Larrea-Young, Whitney Burgess, Kelly Wood, Laura Jones, Erica Combrink

## FINANCE REPORT

<b>Income:</b>		<b>Notes</b>
Skate Country Check	\$305.89	Fundraiser
Petty Cash	\$25	Will need to update with current \$\$
Cash Deposit	\$1036	Scholastic money and some t-shirt order money
<b>Withdrawals</b>		
Scholastic Check	-\$998.82	Payment to Scholastic Inc
Bling by Design	-\$579.33	Payment for shirts
Eegees Party	-\$63.88	For Skate Country attendance
<b>TOTAL</b>	<b>1,771.98</b>	<b>As of 11/19/23</b>

## Other financial info:

- PPP check for \$606.40 will be coming to us at some point. They said it can take 4-5 weeks
- Purchase for Panther Patch. Last year we had \$1022 in sales and sent the Penguin Patch company \$919 back.

## NEW BUSINESS

- **Panther Patch - Week of 11th:** Sales during lunchtime in the library

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- Vote on purchases & budget - Voted to spend \$500 in funding the store from items in the spreadsheet
  - 🛒 Panther Patch - Shopping List
  - Running the store:
    - Erica & Samantha will be our main volunteers
    - Week of Dec 11-15 from 10:30 - 1:00 p.m., on Wednesday, it will go till 2.
  - Could go up to \$5 items that we sell
  - Can use items from PTO closet as well - need to inventory this (Whitney)
  - **Action Items:**
    - **PURCHASE INVENTORY!**
    - Volunteer Sign-up info,
    - Panther Patch Flyer & signage
    - Shopping/budget list with approximate amounts,
    - Grocery bags, lunch bags for purchases
    - We would like to create some reusable decorations for this - giant present boxes? These could be used to build the hype leading up to the PP!
  - Panther Patch will be cash only
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- **Family Hygiene Gift Baskets**

Similar to last year, we will be putting together baskets for our neediest families with basic hygiene items. **Winning class will receive a hot cocoa party from the PTO.**

    - Walmart money, PTO budget, donations. PTO currently has \$150 Walmart, \$50 Target. Whitney is working on the WalMart donation relationship.
  - Need baskets filled and setup before **12/15**
    - Goal: Baskets to help 15 families
    - Seeking donations from Elk's Lodge - Erica & Whitney
    - Seeking donations from Pantano Christian Church
  - PTO will also be doing a Hygiene Drive at Dunham in the weeks leading up.
    - All hygiene items accepted, toothpaste, body wash, shampoo, detergent, brushes, etc.
    - **Action Items:** Flyer & banner made

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- **Update Marquee Message - “Hygiene Drive, community donations welcome!”**
  - Further planning, we should think about doing this sort of drive at other times of the year as families are in need throughout the year.
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- Update from Whitney on the Thanksgiving baskets - They’re Done! 25 baskets donated from Pantano Christian Church YAY!

## Dunham Basketball

Need schedule, and other info to provide the snack bar at games.

## OLD BUSINESS

- **Voting on PTO 2023-2024 Officers:** *Call for nominations, discussion, move to vote. pushing to January*

MOTIONED By:

SECONDED By:

VOTE RESULTS:

## UPCOMING EVENTS & DATES

**We need dates from teachers for fall events. Here’s what we have on our schedule so far to help support:**

~~11/7 — Start collecting donations for baskets~~

~~12/1 — Dunham STEM Night — what does PTO need to do to support?~~

12/11-15: additional info above

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- 1/9 Coordinate with the Student Council about their V'day plans!
- 2/13 Start prep for the end of the school year - Baskin Robbins? Rodeo Night - Family Engagement
- 3/12 **Spring break move meeting to 3/5**
- 5/6 Teacher appreciation week is 5/6 - 10 as well as Cafeteria Hero Day & Field Day