

Dunham Elementary PTO – Meeting Agenda

Date: November 17, 2025

Time: 2:15 PM

Location: STEM Lab

Executive Board Members

- President: Giselle Auditore
- Vice President: Donilyn Contreras
- Secretary: ~~Samantha Baxley~~
- Treasurer: John Islas

Key Topics Covered

Financial Overview

- Fundraiser financials
- Penny Wars totals and prize plans
- Friday Pop-Up revenue & inventory
- McTeacher's Night (Nov 18) preparations
- Holiday Shop budget & volunteers
- Winter Wonderland budget vote & committee planning
- Scholastic Dollars spending plan
- Community Movie Night for tax/funding support
- Yearbook pricing and timeline
- PTO Shirts inventory & reorder needs
- Holiday Grams planning

Nonprofit Structure Overview

- Board responsibilities

- Voting procedures
- Expense approval process
- IRS compliance & financial transparency

Next Steps

- Approve Holiday Grams
- Set Winter Wonderland committee meeting
- Finalize event budgets